Dearclient,

 I am pleased to introduce Partners Name as a new partner in our business. We know that Partners Name will be an excellent addition to our team .Partners Namewill be working together with us fromDate.

Partners Name will be in charge of all matters pertaining to Partner's Area. Kindly consult with them and their team for any advice in this area.

We trust you'll  extend your full cooperation to them.

Thank you.

 Kind Regards,

Clarissa Riordan.   
Administrative Services, Razormind.

"Razormind" is a trading name of Razormind Limited.

This Company is registered in the UK under company number 08097903.

Registered office: 7 Drayfields, Manchester, M437ET.